



CHRYSALIS STEINER SCHOOL

educating the whole child

PLAYGROUP LEADER POSITION DESCRIPTION, 2022

- **School:** Chrysalis Steiner School, Thora (Bellingen)
- **Location:** Chrysalis Early Childhood Centre, Elliot Close Bellingen NSW
- **Closing Date:** 24 January 2022
- **Email:** education@chrysalis.nsw.edu.au

A Playgroup Leader at Chrysalis Steiner School.

Commencing Term 1 2022 – 0.47 FTE

Chrysalis School was founded in 1982 as an independent, non-denominational, and co-educational school for Rudolf Steiner Education. We currently offer Playgroups, two Kindergartens, one younger and one older, and single-stream classes from one up to and including Class 9 and Class 10 in 2022.

Chrysalis is situated in a sub-tropical rainforest area in the Thora Valley on a spectacular site of 10 hectares, with the Bellingen River passing by our door. We are twenty minutes from Bellingen in the east and 25 minutes from the Dorrigo Plateau in the north. It would be hard to find a more beautiful learning environment for children. We also have exceptional architectural beauty through our creative and dedicated building program throughout the pioneering years and more recent times.

The essence of the Chrysalis School for Steiner Education is to educate the whole person; to encourage the individual to become a citizen of the world through a balanced curriculum of academic studies, artistic activities, and practical experiences, and to develop each student's self-discipline and strength of body and will.

The foundation for educating the students at Chrysalis is based on providing skills and competencies and exploring core values. Upon this, each individual may build a life-long process of learning, finding his or her path in life, and developing the will, courage and strength to follow it.

The school aims to develop "free human beings who are able, of themselves, to impart purpose and direction to their lives."

These aims are held throughout the child's schooling and implementation of them varies according to the age and stage of each individual.

The school has a College of Teachers (CoT), responsible for the development of Steiner Pedagogy in the School. All Early Childhood teachers work collaboratively with Early

Childhood Faculty and Primary Faculty in the provision of high-quality play-based Steiner education including the delivery of the Steiner curriculum.

Role Description:

The Playgroup Leader facilitates the day to day running of the Chrysalis Playgroups and ensures that the Playgroups are being conducted in a professional manner, and that they are working within the early childhood indications given by Rudolf Steiner

The Playgroup Leader will have a strong commitment to, and understanding of, duty of care, participate actively in the life of the school community, and are committed to ongoing individual and collaborative professional development as required.

Selection Criteria

Personal Qualities:

- Warm, friendly, caring and creative personality
- Excellent communication and conflict resolution skills
- An ability to relate to a wide cross section of people in a caring and nurturing manner
- Confidence in liaising with parents
- Reliability and efficiency
- A genuine interest and enthusiasm in working with young children and their families.

Preferred skills/experience:

- Strong leadership, time management and organisational skills
- Experience running a Steiner Playgroup. [Related professional experience and training will also be valued]
- A good understanding of early childhood development
- A sound understanding of Steiner philosophy and how it applies to young children
- The ability to source information and resources
- Sound administration skills including use of email and computer skills
- Demonstrated knowledge of Child Safe practices

Essential requirements:

- Anthroposophical studies (Steiner Teacher Seminar or similar)
- Current Police Check and Working With Children Check
- Training in First Aid
- Vaccination certificate or approved exemption certificate
- Child Protection e-learning module completion

Key Responsibilities & Duties:

The Playgroup Leader is expected to:

- Follow up with new families to ensure that the orientation process was satisfactory and that the family is settled and has no concerns regarding Playgroup
- Organise any general maintenance works through liaising with the Business Manager
- Organise purchase of Playgroup supplies and subsequent reimbursement within provided budget
- Ensure that the Playgroup environment remains safe (ie: First Aid supplies, fire extinguisher etc.) and that any arising OH&S issues are addressed and notified to the OH&S workplace representative or Early Childhood OH&S Committee
- Attend Early Childhood Faculty Meetings where possible.
- Be available for consultation with the Management Team regarding any decisions likely to affect the operation of the Playgroups.

- Be responsible for sourcing any new furniture and equipment necessary for Playgroup
- Present Professional Development opportunities to the Playgroup Leaders

Your application should include:

- A covering letter outlining details relevant to this role.
- Information about knowledge and/or experience in Steiner Education
- Current CV
- Two professional references.

Questions regarding this process are welcome and should in the first instance be referred to Lisa O'Donnell on 02 6655 8616.

Applications close Monday 24 January 2022 and should be submitted electronically to education@chrysalis.nsw.edu.au.