



## Chrysalis School Fee Information for 2024

Class	Fees Per Term
Morning Star (3 days/week)	\$ 832
Morning Star (4 days/week)	\$ 1,109
K - 2	\$ 1,385
3	\$ 1,529
4	\$ 1,707
5	\$ 1,849
6	\$ 1,992
7 - 8	\$ 2,221
9 - 10	\$ 2,469
Maintenance Levy Per Household	\$ 100

### Our Fee Values:

Chrysalis School aims to offer an excellent Steiner education at our well-resourced & beautiful campuses. Financial management is critical to our school's sustainability and fees are an important source of school income. We work in partnership with you to achieve our aim.

### Changes for 2024

- A 3% increase in fees over 2023 levels.
- Costs per Term are inclusive of all Tuition, Camps, Excursions, Music and Classroom Materials.
- As Term Fees are now inclusive of all charges, the Sibling Discounts apply to Term fees, not Tuition fees. The percentage discounts have been modified to reflect previous overall discounts received.
- On time payment incentives will now be percentage-based, at 2% of term fees, or 4% annually.
- Invoices and attendance are now managed through a new school database, Sentral.

### Fee Assistance:

In recognition of our School's principle that Steiner Education be available to as wide a group of students as possible within our Shire, Temporary Fee Support is available. Information and application forms are available from the school office. Families are encouraged to communicate early if financial hardship arises.

### Fee Collection and Management:

Upfront Annual and Termly fee collection payments are managed by the Business Operations Manager. All payment by instalment arrangements are managed by Edstart.

### Payment of Fees:

**Fees** are due by the first day of each term. It will be assumed that you will pay in full for each term by the due date, unless you have registered with Edstart.

### Invoices and Statements:

An **Invoice** for Term Fees will be sent electronically at least 14 days before the first day of term. **Statements** will be sent with Invoices, and at the beginning of each month, and will include any charges and payments made.

### Fee Payment Incentives:

**Incentives** are available to encourage and reward timely payments.

### Payment Options to the School:

For payment by **direct bank transfer** please use:

Account name: Chrysalis School

BSB: 533-000

Account number: 32853105

Reference/Description: Your eldest child's name, or, the Invoice/Statement number

Fees may also be paid by **credit card** (Mastercard or Visa) via the office. Merchant fees may apply.

To pay **by cash**, please deposit the cash directly into the BCU Bellinghen branch quoting the account details above and ensuring the BCU puts a reference on the payment as above. The School will not receive cash payments for security reasons.

#### Yearly fee payments

Please advise the school in writing prior to Monday 15 January 2024 in order for accurate calculations of your family's annual fees to be made, including the 4% discount on Annual Fees.

Yearly Invoice due in full by Monday 29 January 2024

#### Termly payments

The Termly Invoices are sent 14 days before the first day of term or upon enrolment.

Termly Invoices due dates (first day of each term):

Term 1: Wednesday 31 January 2024

Term 2: Tuesday 30 April 2024

Term 3: Tuesday 23 July 2024

Term 4: Monday 14 October 2024

#### **Payment Options via Edstart:**

##### Instalment payments

In order to pay by instalments, families need to register with Edstart. Edstart are a school payment specialist institution. The Edstart Plus option will allow you to pay school fees by instalments spread evenly across the entire year on a weekly, fortnightly or monthly basis directly to Edstart for no extra cost to families. Applications to Edstart are completely confidential and arrangements with Edstart are independent of Chrysalis Steiner School.

To set up a plan, register with Edstart online via the following link [edstart.com.au/chrysalis](https://edstart.com.au/chrysalis).

##### Longer term repayments or managing an overdue debt via Edstart

For families looking for repayment options beyond the school year, Edstart Extend\* offers extended repayment terms up to 5 years after graduation.

\*Note: Extra fees and charges are associated with Edstart Extend.

This is particularly suitable for families who are facing temporary financial hardship beyond the assistance available through the School's Fee Support programme. The School strongly suggests families apply for this option, as under the Education Act the school cannot serve as a financial institution, and expects all overdue debts to be managed through an Edstart arrangement. The School cannot carry over debt beyond the end of each school year.

Note: All fees and interest associated with the Edstart Extend option are arranged between Edstart and families directly, the school does not cover these costs. Alternately, you may wish to arrange funding through your own financial lending institution.

<b><u>Annual Fees</u> (the Invoice is sent 14 days before the first day of the year or upon enrolment)</b>	
<b>Insurance</b>	\$30 per child per annum (or part thereof), and covers specific injuries.
<b>SEA Levy</b>	\$30 per child per annum (or part thereof). This levy supports our school's participation in Steiner Education Australia (SEA).
<b><u>Term Fees</u> (the Invoice is sent 14 days before the first day of term or upon enrolment)</b>	
Term Fees includes <b>Tuition Fees</b> and the following specific components:	
<b>All Inclusive Fees</b>	<ul style="list-style-type: none"> <li>• All classroom materials supplied.</li> <li>• Camps and excursions are compulsory and occur throughout the year. There will be no refunds given unless camps cannot be rescheduled.</li> <li>• The Music programme is included in your Term invoice. Instrument hire is charged to your school fee account on an annual basis.</li> <li>• For Kindergarten children, ingredients for the food used in Kindergarten are included.</li> </ul>

## Chrysalis School Fee Information for 2024 (continued)

<b>Morning Star</b>	Fees for attendance at Morning Star are charged pro-rata: \$832/term for 3 days per week and \$1,109/term for 4 days per week. Additional days may be added at the start of a new term, and encouraged to be 4 days per week by Term 4 for transition to River Song.
<b>Maintenance Levy</b>	\$100.00 per family per term is charged. All families will have the opportunity to participate in targeted activities to have their Maintenance Levy refunded each term.
<b>Other Fee Information</b>	
<b>Fee Payment Incentives</b>	<p><u>Yearly fees:</u> which are paid in full by 29 January 2024 will receive a 4% discount of the annual fees.</p> <p><u>Termly fees:</u> Fees that are paid in full by the first day of each term will receive a 2% discount per family toward the following term's fees.</p> <p><u>Fees by Instalment:</u> All families whose fees are paid in full by the last day of the academic year – Thursday 12 December 2024 – will receive a \$100 discount per family toward the following year's fees, irrespective of other incentives accessed.</p>
<b>Sibling Discount</b>	The eldest child is always the first child for billing purposes. The second child receives a 20% discount, third child 30%, fourth child 40% and fifth child 50%.
<b>Withdrawal Fee</b>	<p>If you are intending to withdraw your child/ren from Chrysalis, the equivalent of one standard school term time (10 weeks exclusive of holiday periods) is required in writing to the Education Director, or a Withdrawal Fee Invoice equivalent to a term's fees pro-rata will apply from date of notice per child where notice is provided after the commencement of your child/ren's final term. Where a family is in receipt of fee support, it is expected they will comply with the requirement for appropriate notice.</p> <p>If a family with Fee Support does not provide appropriate notice, all Fee Support will be forfeited and the Withdrawal Fee will be charged at the full term's cost.</p> <p>A final statement will be sent electronically. Families withdrawing must settle any outstanding fees within four weeks of departure unless a payment arrangement has been negotiated and approved by the Business Operations Manager.</p>
<b>Withdrawal for 2024</b>	A withdrawal of a student for the 2025 school year must be communicated in writing to the Education Director by Friday 1 November 2024.
<b>Withdrawal Form</b>	Parents must complete a Withdrawal Form, which will be emailed on receipt of the written Withdrawal Notice, to advise their child/ren's next place of learning (whether it be home-schooling, or a new school).
<b>School Fee Debt</b>	<p><b>If school fees are in arrears (debt) beyond 2 terms, this may lead to your child/ren's enrolment being withdrawn.</b></p> <p>Statements will be sent electronically and act as a formal reminder notice. Where families have not settled their fees account by the due date, or have not successfully applied to make payment instalments through Edstart, a student may be prevented from commencing a new term when no payment arrangement has been negotiated.</p>
<b>Collection of Fees</b>	<p>Liability for payment of the fees accounts rests jointly and severally with the person(s) signing the Enrolment Application Form which means each party who has signed the enrolment application is individually responsible for payment of all school fees and levies regardless of which party has paid the fees, unless the School is advised in writing of a change in circumstances and forms are resigned and accepted by the School.</p> <p>Costs associated with fee collection (eg. dishonoured cheques, debt collection agency charges, etc) will be wholly charged to debtors via their fee account.</p> <p>Any family failing to settle the account, or to negotiate a payment plan, will be referred to a debt collections agency for immediate recovery action.</p>