



# CHRYSALIS STEINER SCHOOL

educating the whole child

## Exemption from Attending School Policy

<p><b>Source of Obligation</b></p>	<p>Principals of non-government schools have been delegated the power to grant and cancel a certificate of exemption from being enrolled and attending school in certain circumstances.</p> <p>The NSW Registration Manual (3.8) requires the Education Director of the School to have in place and implement policies and procedures for exercising the delegation and to maintain records of the exercise of the above delegation including copies of all certificates issued under the delegation.</p>
<p><b>Exemption from School Procedures</b></p>	<p>Chrysalis Steiner School has developed policies and procedures for the Education Director's exercise of the delegated powers with respect to certificates of exemption, in accordance with the <a href="#">Exemption from School – Procedures</a> published in 2015 by the NSW Department of Education and Communities (as it was then known), to the extent to which they are relevant to non-government schools.</p>
<p><b>Compulsory School Age in NSW</b></p>	<p>A child of compulsory school age must attend school.</p> <p>In NSW "compulsory school age" includes all children between the ages of six years and the minimum school leaving age of 17 years.</p> <p>All students must complete Year 10. After Year 10 and until they turn 17, students must be:</p> <ul style="list-style-type: none"> <li>• in school, or registered for home schooling, or</li> <li>• in approved education or training (e.g. TAFE, traineeship, apprenticeship), or</li> <li>• in full-time, paid employment (average 25 hours/week), or</li> <li>• in a combination of work, education and/or training.</li> </ul>
<p><b>Exemptions from Being Enrolled at and Attending School</b></p>	<p>A child of compulsory school age may be exempt from being enrolled at or attending school if conditions exist that make it necessary or desirable that a certificate of exemption be granted.</p> <p>Reasons for granting exemptions from being enrolled in and/or attending school include:</p>

	<ul style="list-style-type: none"> <li>• exceptional domestic circumstances (including the health of a child where sick leave or alternative enrolment is not appropriate)</li> <li>• the child being prevented from attending school because of a direction under Public Health Legislation</li> <li>• employment in the entertainment industry or participation in elite sporting events for short periods of time</li> <li>• where a student has completed Year 9 and, before completing Year 10, has obtained a full-time apprenticeship or traineeship.</li> </ul> <p>For more reasons and further detail refer to the <a href="#">Exemption from School – Procedures</a>, which we apply to the extent that they are relevant to non-government schools</p>
<p><b>Who Can Grant an Exemption?</b></p>	<p>The Education Director has been delegated the power to grant a certificate of exemption, including for 100 days or more in a 12-month period. A full school day is six hours.</p>
<p><b>Test for Granting Certificates of Exemption</b></p>	<p>The Education Director may grant a certificate of exemption if they are satisfied that conditions exist which make it necessary or desirable that such a certificate be granted.</p>
<p><b>Maintenance of Attendance Register</b></p>	<p>The School keeps a register of the daily attendance of all students at the School SchoolPro Attendance. Refer to our <a href="#">Student Attendance Policy</a>.</p> <p>Exemptions for School-based programs must be indicated in the attendance register with the code M.</p>
<p><b>Conditions of Granting Certificates</b></p>	<p>Certificates of exemptions granted by the Education Director must:</p> <ul style="list-style-type: none"> <li>• include the specific conditions that apply to the exemption</li> <li>• state that the exemption may be cancelled if these conditions are not met or cease to apply</li> <li>• specify the dates for which the exemption has been granted, including the hours of program participation in the case of a part-day exemption period.</li> </ul> <p>The original certificate of exemption must be provided to parents/guardians, and a copy must be attached to the student’s record.</p> <p>Records of the exercise of the exemption delegation, including copies of all certificates of exemption issued under the delegation, are retained by the School and stored SchoolPro and individual student file Z/STUDENTS.</p>

	Certificates of exemption issued by the Education Director may be cancelled by the Education Director.
<b>Implementation</b>	The Education Director and appointed delegates are responsible for the effective implementation of this Policy.